

## Welfare Reform Update Meeting

*May 2013 – to be loaded onto covalent once members approve June 2013*

### Action Plan

Action	Who	When
1. Communication's plan to be updated inc: <ul style="list-style-type: none"> <li>• Countdown literature</li> <li>• Frequently asked questions</li> <li>• Web</li> <li>• Universal Credit messages to be scoped</li> </ul>	Jane Eason (SP to e-mail Jane for an update)	Summer 2013 (cabinet report)
2. HRA plan to be updated <ul style="list-style-type: none"> <li>• Impact Assessment</li> <li>• Arrears</li> <li>• Bad debt</li> <li>• 523 bedroom subsidy</li> <li>• 72% of Tenants are paying the subsidy</li> <li>• c£1m bad debt by 2015</li> <li>• Benchmarking- RIEN</li> <li>• Business Plan update</li> </ul>	JuC/ SP  Finance to model SP  TM/ SP	End May 2013  " September 2013 "

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<p>3. Housing options</p> <ul style="list-style-type: none"> <li>• Report on requests for moves</li> <li>• 63 x 2 beds/ 45 x 1 beds= 108 total with 25% predicted to move</li> <li>• Briefing on all options</li> <li>• Mutual exchange inc speed dating event</li> <li>• Incentive</li> <li>• Minimum payment</li> <li>• DFA/ adaptations</li> <li>• Hardship payments- all streams</li> <li>• Home swapper report (ie..right size- functional matches)</li> </ul>	<p>JuC/ Jackie Lea</p> <p>Actual requirement's needed</p> <p>JoM/ LB</p>	<p>ASAP</p> <p>End June 2013</p>
<p>4. Review court pre- action protocol</p> <ul style="list-style-type: none"> <li>• Checklist</li> <li>• Have tenants requested to move yes/ no</li> <li>• Are they bidding</li> <li>• Breakdown arrears- debt prior/ debt bed/ non dep sanction</li> <li>• Hardship funds</li> <li>• Homeless prevention</li> </ul>	<p>JuC</p> <p>JuC/ Steve Pointon</p>	<p>End June 2013</p> <p>End June 2013</p>

protocol		
5. Capacity (staff) <ul style="list-style-type: none"> <li>• Officer time at courts- options to compare</li> <li>• Julie to pick up actions in the impact assessment</li> <li>• Explore agile working options</li> </ul>	SP/ Jackie Lea (linked to mobile/ agile working devices)	September 2013
6. High Rise <ul style="list-style-type: none"> <li>• Briefing note</li> <li>• Local lettings</li> <li>• Unintended consequences</li> <li>• Higher rate refusals</li> <li>• Ability to pay</li> <li>• Rent loss</li> <li>• Age designation threatened</li> <li>• Background- affected</li> <li>• Steve- re Town Centre strategy</li> </ul>	JoM	End Sept 2013
7. Universal credit <ul style="list-style-type: none"> <li>• Clarification timetable</li> <li>a) new claims</li> <li>b) transitional claims</li> <li>• Link DWP group re: transition</li> <li>• Assess vulnerable as per current definition (wide) and seek clarification on</li> </ul>	SP/ Karen Taylor  SP/ Karen Taylor  SP/ new income maximisation officers	Summer 2013  ASAP  End of 2013/14

process	(1771) 1 piece of work around who's vulnerable	
8. Investment in third sector or not – review options i.e.: a) Explore options for money advice / debt advise services b) Money mentoring c) Credit union/ jam jar/ role commissioning framework/ Lichfield	SP	End of Nov 2013
9. Practical payment arrangements • Demo on mobile devices • Piece of work on D/D	Jackie	End of Nov 2013
10. Worklessness • Clarification from contractors on apprenticeships (WEL, Mears, MFS) & timetable for implementation to be agreed • Look at housing apprenticeships with Landlord Services	TM (Re Gavin Scott) JM/ SP  SP	End of 2013/ 14  End of 2013/ 14
11. Produce a Corporate Debt / Economic Well-being	Project Team (MB;TM;KT:SP;JC)	2014/15

Framework that prioritises council debts and identifies all support across the sectors and with partners		
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